

Public Participation Plan

10-year Comprehensive Plan Update

The Town of York is initiating a process to update the Town's Comprehensive Plan, which was initially adopted in 2006. The Town's Comprehensive Plan represents our community's goals, and hearing from community members at all stages of the plan is essential for success. Section 66.1001(4)(a) of Wisconsin Statutes requires the governing body of the local governmental unit to adopt written procedures designed to foster public participation including open discussion, communication programs, information services and public meeting for which advance notice has been provided, in every stage in the preparation of the comprehensive plan. The following written procedures contained within this public participation plan satisfy this requirement. This plan will guide public participation throughout the Town of York's comprehensive planning process.

This public participation program offers citizens, farm and non-farm business owners, and members of various interest groups a diverse set of opportunities to participate through the planning process. Our updated Comprehensive Plan will represent a shared vision for our town. Community input and ownership of the plan is essential to its success. The plan will be used by our community as a guidepost in critical decision making about the future of the Town.

Our participation program is designed to capture the unique views of a range of our community members. Our goal is to bring together key stakeholders to help shape the plan that will in turn shape our community for years to come.

Our public participation process will:

- Provide an opportunity to connect with community members who staff might not hear from regularly
- Bring together diverse stakeholders to weigh priorities
- Give community members the opportunity to consider what they would like their community to look like in years to come
- Develop and strengthen relationships between community members and decision makers
- Add accountability to our planning process
- Support creating a shared vision for the future of the Town of York.

Public Participation Opportunities:

The Town of York established the following list of public participation after evaluating the success of the public participation options offered when the Plan was initially adopted. These techniques are designed with the goal of maximizing public participation throughout the planning process, while also satisfying Wisconsin's Comprehensive Planning Legislation requirements.

1. Community Survey:

A postcard with information about the community survey will be mailed to landowners and residents. An online version of the survey will be available on the County's website and publicized on the Town's social media pages. A paper version will be available at the Town Hall. The opportunity to participate in the survey will be announced at the March meetings of the Comprehensive Plan Update Committee, the Planning & Zoning Committee, and the Town Board as well as at the April Annual Town Meeting. The

goal of the survey is to assess the public's attitudes and opinions on the Town's quality of life, future of the Town, etc. The survey results will be made available to the community on the County's webpage.

2. Website:

Dane County will develop a webpage on the County's website that will host York's comprehensive plan and planning process information. This information will include project timeline, links to meeting dates, agendas, and minutes, draft plan elements and reports, maps, photographs, and survey results. The County's website will be used to publicize and promote the planning process, provide links to upcoming meetings, links to the minutes of meetings, and notify community members of other participation techniques. The page will also include an opportunity to submit comments at any time.

3. Meeting Notices:

Notices of meetings regarding the Comprehensive Plan Update will be posted at the Town Hall and on the Town's website.

4. Comprehensive Plan Update Committee Meetings:

The Comprehensive Plan elements will be discussed and updated at monthly meetings of the Comprehensive Plan Update Committee. The meetings will be open to the public and allow opportunities for public comments. The meeting will focus on the development of plans, policies, and programs to implement the Town's vision.

5. Open House to Review Draft Plan:

The goal of the community open house is to present the draft plan and provide an opportunity for the public to review and comment on the complete Draft Comprehensive Plan. After the community open house, the Comprehensive Plan Update Committee will make any changes based on the comments received and will send a "Recommended Comprehensive Plan" to the Planning & Zoning Committee for their review and recommendation to the Town Board for adoption.

6. Opportunity for written comment:

Notice of the opportunity for written comment on the draft plan will be announced at public meetings, posted on the webpage. Response to written public comments will be as follows:

- Forward of comments to Plan Commission for review and recommend Town Board action
- Town Board sends written comments in response

7. Written Notice:

At least 30 days before the public hearing on the ordinance to adopt the Comprehensive Plan, the Town will provide written notice, including a copy or summary of the proposed ordinance, to all of the following:

1. An operator who has obtained, or made application for, a permit that is described under s. 295.12 (3) (d).
2. A person who has registered a marketable nonmetallic mineral deposit under s. 295.20.

3. Any other property owner or leaseholder who has an interest in property pursuant to which the person may extract nonmetallic mineral resources, if the property owner or leaseholder requests in writing that the local governmental unit provide the property owner or leaseholder notice of the hearing.
4. Persons who submit a written or electronic request to receive notice of any proposed Comprehensive Plan ordinance that affects the allowable use of the property owned by the person.

8. Public Hearing on Final Plan Adoption:

The Town will hold a public hearing on the ordinance to adopt the Comprehensive Plan. All members of the public will have the opportunity to comment on the plan. The public hearing will be noticed (class 1 notice under ch. 985) in three places:

1. York Town Hall (796 York Center Road)
2. Marshall Post Office (102 South Beebe Street in Marshall)
3. Marshall F & M Bank (218 W Main Street in Marshall)

[Final formal opportunity for public comment before the ordinance is adopted]