

Vienna Comprehensive Plan Update: Estimated Project Timeline

TIMELINE

item#	Task/Deliverable description	August	September	October	November	December	January	February	March	April
1	Mapping:	→								
2	Survey:	→								
3	Background data research and drafting:	→								
	Meeting 1: Review maps, survey and background data*		●							
4	Review: ADU, TDR and Ag policy language		→							
	Meeting 2: Agricultural Policies, ADU, TDR policies				●					
5	Review: Town Polices for review			→						
	Meeting 3: Planning Topics as decided by the Town					●				
6	Review: Survey Result and Public Review Draft				→					
	Meeting 4: Survey Results & Public Feedback						●			
7	Plan Revision from public comment					→				
	Meeting 5: Public Information Meeting & Feedback							●		
7	Further discussion and revision (if necessary)						→			
	Meeting 6 (if necessary): Discussion and possible town adoption of final plan								●	

* Please note, the greatest determinant of cost is the amount of staff time devoted to a given task. Meetings usually involve a considerable amount of staff hours - preparation, travel, and the meeting itself. One of the best ways to control cost is to have very productive meetings. For purposes of this estimate, we estimate 3 hours per meeting, one hour for travel and two hours for the meeting itself.